

EXHIBITOR CHECK LIST

EDMONTON

Please print a copy of this checklist to assist you in planning for the Show. To take advantage of "early booking discounts" please note booking deadlines.

Please check your exhibitor manual for details.

DEADLINE DATES

Final Payment 30 days prior to show

Audio Visual ordered

Badge names emailed September 17, 2010

Decorator (GES) September 10, 2010

(Please note that all booths are draped & carpeted. Order tables, chairs, accessories, etc.)

Electrical September 10, 2010

Food Sampling September 3, 2010

Temporary Food Application September 3, 2010

One faxed to sales rep. also

Hotel booked August 23, 2010

Telephone / Internet September 3, 2010

Have you made arrangements for your shipment

to arrive on site September 24, 2010?

Parking FREE

Travel Arrangements made

(The show is over Sunday at 5pm. Booths may not be dismantled prior to this.

Please schedule flights accordingly)