Labour Service Form

SHOW	THE NATIONAL FRANCHISE & BUSINESS OPPORTUNITITES SHOW 2012	DEADLINE DATE	February 24, 2012
LOCATION	London Convention Centre	SHOW DATES	March 10-11, 2012

COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL/ ZIP	
CONTACT		TITLE		EMAIL	
TEL		EXT		FAX	

****CREDIT CARD AUTHORIZATION MUST BE SUBMITTED WITH THIS SERVICE*****

- Labour rates are charged per labourer per hour in half hour increments.
- A minimum charge of one hour per labourer is applicable.
- If Stronco supervision is required, add 25% to the total labour cost (minimum charge $25).
- A 25% surcharge is applicable on onsite orders.

RATES			
REGULAR TIME	**Mon - Fri**	**8:00 a.m. – 4:00 p.m.**	**$80.50 / hour / man**
OVERTIME	**Mon – Fri** **Sat – Sun**	**4:00 p.m. – 6:00 p.m.** **8:00 a.m. – 4:00 p.m.**	**$120.75 / hour / man**
DOUBLE TIME	**Mon – Fri** **Sat – Sun** **All Holidays**	**After 6:00 p.m.** **After 4:00 p.m.**	**$161.00 / hour/ man**

INSTALLATION LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***

Date Required _____ Start Time Required _____ ☐ A.M. ☐ P.M.

_____ x _____ = _____ x _____ = $ _____

No of People Required | Hours Per Person | Total Hours | Rate | **Total**

SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)

☐ Exhibitor Supervised
*Exhibitor must be present to supervise

Exhibitor Contact Name _____

☐ Stronco Supervised
*Exhibitor does not need to be present

$ _____
Add 25% ($25 min)

DELIVERY INFORMATION

Carrier _____ Delivery Date _____ Delivery Time _____ ☐ A.M ☐ P.M

EXHIBIT INFORMATION

Set up drawings/photos required: ☐ YES ☐ NO Set up drawings/photos attached: ☐ YES ☐ NO

DISMANTLE LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***

Date Required _____ Start Time Required _____ ☐ A.M. ☐ P.M.

_____ x _____ = _____ x _____ = $ _____

No of People Required | Hours Per Person | Total Hours | Rate | **Total**

SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)

☐ Exhibitor Supervised
*Exhibitor must be present to supervise

Contact Name _____

☐ Stronco Supervised
*Exhibitor does not need to be present

$ _____
Add 25% ($25 min)

PICK-UP INFORMATION

Carrier _____ Pick-up Date _____ Pick-up Time _____ ☐ A.M ☐ P.M

PAYMENT

Note: You must complete a credit card authorization form if you are paying by cheque.

☐ VISA ☐ MC ☐ AMEX ☐ CHQ

SUB TOTAL	
13% HST	
TOTAL	

CARD NUMBER _____ EXPIRY DATE _____

HST# R129612164

I have read and understand the Terms & Conditions of my agreement with Stronco.

CARD HOLDER _____ SIGNATURE _____ DATE _____

TERMS & CONDITIONS

This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.

- No cheques will be accepted on-site.
- If exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco service desk.
- Stronco reserves the right to change Labourers and/or rates as shifts change.
- All claims/discrepancies must be settled within one week of show closing.
- Uncancelled labour will be charged a minimum fee of 1 hour per labourer.
- Actual totals and amounts will be adjusted according to final hours.

J30293
04-27-10+15/35

1510-B Caterpillar Road, Mississauga, ON L4X 2W9
T: 905.270.6767 • F: 905.270.6771 • E: exhibitorservices@stronco.com
www.stronco.com

STRONCO GROUP OF COMPANIES

Credit Card Authorization

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IMPORTANT

This form must be filled out if:

1. You are paying by cheque
2. Your representative will be placing any orders onsite
3. You are ordering Material Handling, Advance Receiving, Installation & Dismantle Labour, In-Booth Forklift Services, Transportation Services or Customs Brokerage Services

CREDIT CARD INFORMATION

I understand that Stronco will use this authorization to charge any outstanding fees upon show closing to the credit card listed below. These include funds related to any unpaid or outstanding balance due to STRONCO, an NSF cheque , show site orders placed by your representative, material handling and advance shipment overages, installation and dismantle labour charge adjustments and transportation and customs brokerage service adjustments.

☐ VISA ☐ MC ☐ AMEX ☐ CORPORATE CARD ☐ PERSONAL CARD

CARD NUMBER _____ EXPIRY DATE _____

CARDHOLDER _____

SIGNATURE _____ DATE _____

BILLING ADDRESS
(If different from above) _____

_____

EMAIL _____ TEL _____ FAX _____

Cheques will not be accepted without this authorization.
If this form is not completed, onsite orders must be paid in full prior to delivery.

J30293
06-02-09
Rev 01-04-11

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