

# EXHIBITOR FORM

## CLEANING SERVICES – C105

### CONDITIONS & REGULATIONS

1. Disputes concerning service must be filed by the exhibitor with the LCC Event Services Team prior to the close of the show.
  2. Payment Terms:
    - a) Payments must accompany all Service Orders. No Service Order will be processed without payment. Exhibitors with outstanding balances from prior shows must satisfy payment requirement or services will not be provided. Current show balances and/or charges incurred for additional services must be paid in full prior to show opening or services will be disconnected. No exceptions please.
    - b) Only American Express, Mastercard and VISA credit card transactions will be accepted.
    - c) Refunds for overpayment will be processed by the LCC within thirty (30) days after the show closing date.
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Please Complete and Fax To: 519-661-5990  
 For Information Contact: 519-661-6200 Toll Free: 1-800-203-1992  
 Email: csr@londoncc.com

Function: <b>2012 National Franchise Show</b>	Date: <b>March 10-11, 2012</b>	Booth No:
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Company Name: _____	Contact Name: _____
Street Address: _____	City, Province: _____
Postal/Zip Code: _____	Email: _____
Telephone: _____	Fax: _____

## FOOD / BEVERAGE SAMPLE DISTRIBUTION REQUEST FORM – F106 ES/CS

The London Convention Centre Corporation has exclusive food and beverage distribution rights within the Centre. The event organizer and/or their exhibitors may distribute sample food and beverage products **ONLY** upon written authorization. The London Convention Centre Corporation will not be responsible for the quality or state of the food or beverage served by an authorized vendor.

### GENERAL CONDITIONS

- Items dispensed are limited to products manufactured, processed or distributed by exhibiting firm.
- All items are limited to SAMPLE SIZE:
  - sample or promotional non-alcoholic beverages limited to maximum **3oz.** / 85g product.
  - sample or promotional alcoholic beverages limited to maximum **1oz.** / 28g product.
  - sample food items limited to "bite size".
- F&B items used as traffic promoters (i.e., potato chips, coffee) **MUST** be purchased from LCC (see note\*\* below).
- Any sampling of alcoholic beverages must be within the guidelines of the Alcohol and Gaming Commission of Ontario and will require a *Special Occasion Permit* from the LCBO.

### INFORMATION Product(s) you wish to Dispense:

### Size of Portion to be Dispensed:

### Proposed Method of Dispensing:

### Explain Purpose of Offering Samples:

### LCC OFFICE USE ONLY – Above Approved by LCC Management:

<b>Executive Chef / Director of Event Services</b>	<b>Date of Approval</b>

\*\*Please complete the following method of payment only if you require food & beverage preparation from the London

<b>METHOD OF PAYMENT:</b> <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> American Express		Expiry Date:
Credit Card Number:		Name on Card:
Signature:		
Date:		(Please Print Clearly)

**Please retain a copy for your records and return original with payment**