



CALGARY–September 26 & 27, 2015

SHOW LOCATION

TELUS Convention Centre
 North Building - Hall C&D
 120- 9th Ave., S.E.
 Calgary AB,
 T2G 0P3

EXHIBITOR CHECK LIST & BOOKING DEADLINES

Please print a copy of this checklist to assist you in planning for the National Franchise & Business Opportunities Show. To take advantage of “early booking discounts” please note booking deadlines. Check your Exhibitor Manual for details.

BOOKING DEADLINES

- | | | |
|---|-----------------------|--------------------------|
| Final Payment | 60 days prior to show | <input type="checkbox"/> |
| Hotel booked (Calgary Marriott Downtown) | August 25, 2015 | <input type="checkbox"/> |
| Food Sampling | September 10, 2015 | <input type="checkbox"/> |
| Temporary Food Notification | September 10, 2015 | <input type="checkbox"/> |
| Decorator (St George) | September 11, 2015 | <input type="checkbox"/> |
| <small>(Please note that all booths are draped & carpeted. Orders required for tables, chairs, accessories, etc.)</small> | | |
| Booth Cleaning (St George) | September 11, 2015 | <input type="checkbox"/> |
| Electrical (Facility) | September 11, 2015 | <input type="checkbox"/> |
| Telephone/Internet | September 11, 2015 | <input type="checkbox"/> |
| Badge names | September 18, 2015 | <input type="checkbox"/> |
| Parking | No Pass required | <input type="checkbox"/> |
| Audio Visual ordered | | <input type="checkbox"/> |
| Have you: | | <input type="checkbox"/> |
| Made Travel Arrangements? | | <input type="checkbox"/> |
| Organized your shipment to arrive on site September 25, 2015? | | <input type="checkbox"/> |

The Show is over Sunday at 4:00pm. Booths may not be torn down prior to this.

Please schedule flights accordingly.

To avoid discrepancies in your orders, bring copies of your orders to the Show.