LABOUR SERVICE ORDER FORM

6292 - 50 St NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Fax: 780.469.1619 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME:	**The Franchise Expo**	**DISCOUNT PRICE DEADLINE DATE:**	Friday, September 6, 2019
SHOW DATE:	**September 21 - 22, 2019**		

EXHIBITOR INFORMATION

BOOTH #:_____

COMPANY:_____

STREET:_____

CITY:_____ :OV/STATE:_____CODE:_____

EMAIL:_____

PHONE:_____ FAX:_____

CONTACT NAME:_____

CREDIT CARD AUTHORIZATION

NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM

LABOUR INSTALLATION AND DISMANTLING

LABOUR RATES ARE CHARGED PER PERSON AT A MINIMUM CHARGE OF ONE HOUR. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS.

Item #	Item #	DESCRIPTION	PER HOUR
LINREG	LOREG	Straight Time Monday - Friday 8:00am-4:00pm	$ 82.00
LINOT	LOOT	Over Time Monday - Friday 4:00pm-12:00am, Saturday & Sunday 8:00am-4:00pm	$ 123.00

A 40% surcharge applies to orders placed on-site or after the DISCOUNT DEADLINE

***Overtime rates apply to stat holidays**

EXHIBITOR MUST REPORT TO GES SERVICE CENTRE TO RECEIVE THEIR LABOUR

INSTALLATION

Set up Drawings or Photos Attached: ☐ YES ☐ NO

Carrier: _____ Delivery Date/Time: _____

(indicate AM or PM)

SUPERVISION By Exhibitor ☐ Provide Name of Rep: _____ ☐ By GES (30% Surcharge Applies)

(Exhibitor MUST be Present to Supervise)

(Exhibitor Does *not* have to be present). Diagram / instructions must be provided by exhibitor prior to set-up

Date/Time Labour Required: _____

Times will be estimates only and are contingent upon availability of staff

Number of People Required: ☐ X Hours Per Person ☐ = Total Hours ☐

DISMANTLING

Carrier: _____ Delivery Date/Time: _____

(indicate AM or PM)

SUPERVISION By Exhibitor ☐ Provide Name of Rep: _____ ☐ By GES (30% Surcharge Applies)

(Exhibitor MUST be Present to Supervise)

(Exhibitor Does *not* have to be present). Diagram / instructions must be provided by exhibitor prior to set-up

Date/Time Labour Required: _____

Times will be estimates only and are contingent upon availability of staff

Number of People Required: ☐ X Hours Per Person ☐ = Total Hours ☐

TERMS AND CONDITIONS

WHEN EXHIBITOR IS SUPERVISING LABOUR THE EXHIBITOR MUST CHECK LABOUR IN AND OUT AT THE GES SERVICE CENTRE.

WE RESERVE THE RIGHT TO CHANGE LABOURERS AND/OR RATES AS SHIFTS CHANGE.

ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.

UNCANCELLED LABOUR WILL BE CHARGED A MINIMUM FEE OF 1 HOUR PER PERSON.

GES LIMITS OF LIABILITY APPLY

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

Save time by ordering online at www.ges.com/ca

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

_____ _____

SIGNATURE **DATE**