

Section 5:

Entrances and Access

A. PUBLIC ENTRANCES

There are two (2) primary public entrances to the Halifax Convention Centre: Argyle Street and Grafton Street. Argyle Street is the preferred entrance for organized transportation and Grafton Street is easily accessible via the hotel and retail shops. The Halifax Convention Centre is also accessible from the facility public parking garage via elevator.

B. LOADING DOCKS/ACCESS PROCEDURES

The Halifax Convention Centre loading dock area is located on Market Street in downtown Halifax and is comprised of five (5) docks with the following details:

Dock 3: Accommodates up to a 5 tonne truck and is equipped with a scissor lift.

Dock 4: Accommodates up to a 14' cube van with direct access to the freight elevator for ground loading.

Dock 5: Accommodates up to a 14' cube van with direct access to the freight elevator for ground loading.

Dock 6: Accommodates up to a 53' trailer and is equipped with a dock leveller.

Dock 7: Accommodates up to a 53' trailer and is equipped with a dock leveller.

Loading dock areas are for temporary pick-up and delivery only. Parking is prohibited. Please confirm availability of individual docks with your event manager during the planning phase of your event, as these areas are shared for other deliveries and events.

Please advise your event manager of all freight delivery schedules and changes. Changes made to schedules within 48 hours may result in additional labour charges.

The loading dock is equipped for broadcasting mobiles (BENG box connection) outside on Market Street and inside the receiving area for docks 6 and 7.



C. HAND-CARRY ENTRANCE

Exhibitors may use the Argyle Street, Grafton Street, or parking entrances to transport materials they can carry in one trip to their booths. Examples of acceptable hand-carry materials include: boxes, suitcases or fiberboard shipping cartons, portable displays on wheels and small luggage racks.

The following items are not considered hand-carry items: two (2) wheel dolly loads, hotel bellhop carts, boxes or crates requiring two (2) people to carry. Items of this nature must be brought into the facility via the Market Street loading dock entrance.

We secure the public entrances and loading docks at the end of event activities each day. Please discuss overnight access, if required, with your event manager, who will identify the best entrance(s) for you to use, and coordinate with our security and loading dock departments.