



TORONTO –September 12 & 13, 2015

SHOW LOCATION

The International Centre
Hall 5
6900 Airport Rd, Mississauga, ON
L4V 1E8

EXHIBITOR CHECK LIST & BOOKING DEADLINES

Please print a copy of this checklist to assist you in planning for the National Franchise & Business Opportunities Show. To take advantage of “early booking discounts” please note booking deadlines. Check your Exhibitor Manual for details.

BOOKING DEADLINES

Final Payment	Upon Contract Receipt	☐
Food Sampling	August 11, 2015	☐
Decorator (Stronco)	August 19, 2015	☐
(Please note that all booths are draped & carpeted. Orders required for tables, chairs, accessories, etc.)		
Hotel booked (Westin Bristol Place)	August 11, 2015	☐
Audio Visual ordered (AV Canada)	August 27, 2015	☐
Electrical (Showtech)	August 28, 2015	☐
Special Event Application	August 31, 2015	☐
Telephone / Internet	September 1, 2015	☐
Badge names	September 4, 2015	☐
Booth Cleaning	September 4, 2015	☐
Parking	Free	☐
Have you:		
Made Travel Arrangements		☐
Organized your shipment to arrive on site Sept.11, 2015		☐

To avoid discrepancies in your orders, bring copies of your orders to the show.

The show is over Sunday at 5:00pm. Booths may not be torn down prior to this.

Please schedule flights accordingly.