

# EXHIBITOR CHECK LIST

## THE NATIONAL FRANCHISE SHOW

### TORONTO

Please print a copy of this checklist to assist you in planning for the Show. If you require the following services, take advantage of **early booking discounts**, deadlines noted below. **Please check your exhibitor manual for details.**

	DEADLINE DATE	
• Hotel	August 11, 2025	<input type="checkbox"/>
• Food Sampling /Permit	August 14, 2025	<input type="checkbox"/>
• Show Guide Materials (logo & ads)	August 14, 2025	<input type="checkbox"/>
• Electrical	August 22, 2025	<input type="checkbox"/>
• Booth Install & Dismantle	September 4, 2025	<input type="checkbox"/>
• Furniture/ Show Decorator	September 4, 2025	<input type="checkbox"/>
• Booth Cleaning	September 5, 2025	<input type="checkbox"/>
• Exhibitor Badges	September 5, 2025	<input type="checkbox"/>
• Telecommunications	September 5, 2025	<input type="checkbox"/>
• Audio Visual	September 8, 2025	<input type="checkbox"/>
• Schedule your shipments to arrive:	September 12, 2025	<input type="checkbox"/>

#### Reminder

- |                            |               |                          |
|----------------------------|---------------|--------------------------|
| • Travel Arrangements Made |               | <input type="checkbox"/> |
| • Final Payment Due        | July 13, 2025 | <input type="checkbox"/> |

The show is over **Sunday at 5pm**. Booths may not be torn down prior to this.  
Please schedule flights and pick-up accordingly.