

## **2025 Halifax Franchise Show**

November 1-2, 2025  
Halifax Convention Centre  
Halifax, NS

Dear Exhibitor,

Global Convention Services is pleased to be appointed by Show Management as the official Service Contractor for this Event. In the following pages, please find the necessary forms and information that will assist you with a successful exhibition experience.

Be sure to take advantage of discounted rates on various items. To receive the discounted rate, submit your completed forms along with Payment Form by the discounted date specified on the forms.

Should you have any questions, please feel free to contact our Exhibitor Services team who will be happy to assist you with your needs.

We look forward to working with you on this event and wish you a successful show.

Global Convention Services Ltd.

**SERVICE  
CONTRACTOR  
CONTACT:**

Global Convention Services  
1658 Market Street  
Halifax, NS B3J 1K9  
Tel. 902-425-1400 Fax: 902-423-4129  
Email: info@globalconvention.ca

**BOOTH EQUIPMENT:**

***Each 10' wide x 10' deep exhibitor booth space consists of the following:***

- \* 8' high draped backwall and 3' high draped sidewalls.
- \* 44" x 7" booth ID sign.

\*\* The Trade Show floor is carpeted. Refer to the Carpet Order Form should you still wish to rent carpet for your booth.

^^ Electrical is NOT included as part of your booth package and can be ordered by completing the attached Electrical Form.

**EXHIBITOR MOVE-IN:**

Friday	October 31, 2025	12:00 PM	-	6:00 PM
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**EXHIBITION DATES:**

Saturday	November 1, 2025	11:00 AM	-	5:00 PM
Sunday	November 2, 2025	11:00 AM	-	4:00 PM

**EXHIBITOR MOVE-OUT:**

Sunday	November 2, 2025	4:00 PM	-	8:00 PM
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**ADVANCE PRICE  
DEADLINE:**

In order to receive discounted rates on selected items, per dates listed on the enclosed forms, we must receive your order and payment by date below. Orders received after this date will be subject to Retail prices. **October 18, 2025**

**ORDERING DEADLINE:**

Ordering for this event will be available until: **October 25, 2025**  
Please contact our Exhibitor Services Department for availability after this date.

**MATERIAL HANDLING:**

To expedite the move-in process we highly recommend sending all materials to the Global Advance Warehouse.

**SHIPMENTS:**

Please refer to the Material Handling order form for further information, costs and shipping labels.

**ADVANCE SHIPMENTS** should arrive between the dates indicated below. Freight received at advance warehouse prior to, or after, these dates will be subject to additional handling fees.

**October 4, 2025 to October 25, 2025**

**DIRECT TO SITE SHIPMENTS** to arrive during scheduled exhibitor move-in times only!!

\*\* Freight received at venue in advance of exhibitor move-in risk having freight either refused by venue or re-directed to Global Advance Warehouse, with expenses and fees billed back to exhibitor.

**POST-SHOW**

**STRANDED FREIGHT:**

Any freight left on the show floor at conclusion of Global tear-down will either be shipped by the official carrier or re-directed to Global Advance Warehouse with all costs billed back to exhibitor.

EAST-TS (HCC) 2025 (Nov/2024)