

EXHIBITOR CHECK LIST

THE NATIONAL FRANCHISE SHOW

DALLAS

Please print a copy of this checklist to assist you in planning for the Show. If you require the following services, take advantage of **early booking discounts**, deadlines noted below. **Please check your exhibitor manual for details.**

	DEADLINE DATE	
• Hotel	December 30, 2025	<input type="checkbox"/>
• Show Guide Materials (logo & ads)	January 1, 2026	<input type="checkbox"/>
• Food Sampling /Permit	January 1, 2026	<input type="checkbox"/>
• Audio Visual	January 9, 2026	<input type="checkbox"/>
• Electrical	January 9, 2026	<input type="checkbox"/>
• Booth Cleaning	January 12, 2026	<input type="checkbox"/>
• Booth Install & Dismantle	January 12, 2026	<input type="checkbox"/>
• Furniture / Show Decorator	January 12, 2026	<input type="checkbox"/>
• Exhibitor Badges	January 23, 2026	<input type="checkbox"/>
• Schedule your shipments to arrive on:	January 30, 2026	<input type="checkbox"/>

Reminder

• Travel Arrangements Made		<input type="checkbox"/>
• Final Payment Due	December 2, 2025	<input type="checkbox"/>

The show is over **Sunday at 4pm**. Booths may **not** be torn down prior to this.
Please schedule flights and pick-up accordingly.