

EXHIBITOR CHECK LIST

THE NATIONAL FRANCHISE SHOW

HOUSTON

Please print a copy of this checklist to assist you in planning for the Show. If you require the following services, take advantage of **early booking discounts**, deadlines noted below. **Please check your exhibitor manual for details.**

| | DEADLINE DATE | |
|---|-------------------|--------------------------|
| • Hotel | February 10, 2026 | <input type="checkbox"/> |
| • Show Guide Materials (logo & ads) | February 12, 2026 | <input type="checkbox"/> |
| • Food Sampling /Permit | February 12, 2026 | <input type="checkbox"/> |
| • Booth Cleaning | February 26, 2026 | <input type="checkbox"/> |
| • Booth Install & Dismantle | February 26, 2026 | <input type="checkbox"/> |
| • Furniture / Show Decorator | February 26, 2026 | <input type="checkbox"/> |
| • Audio Visual | February 27, 2026 | <input type="checkbox"/> |
| • Electrical | February 27, 2026 | <input type="checkbox"/> |
| • Telecommunications | February 27, 2026 | <input type="checkbox"/> |
| • Exhibitor Badges | March 6, 2026 | <input type="checkbox"/> |
| • Schedule your shipments to arrive on: | March 13, 2026 | <input type="checkbox"/> |

Reminder

| | | |
|----------------------------|------------------|--------------------------|
| • Travel Arrangements Made | | <input type="checkbox"/> |
| • Final Payment Due | January 14, 2026 | <input type="checkbox"/> |

The show is over **Sunday at 4pm**. Booths may **not** be torn down prior to this.
Please schedule flights and pick-up accordingly.