

EXHIBITOR CHECK LIST

THE NATIONAL FRANCHISE SHOW

ORLANDO

Please print a copy of this checklist to assist you in planning for the Show. If you require the following services, take advantage of **early booking discounts**, deadlines noted below. **Please check your exhibitor manual for details.**

	DEADLINE DATE		
• Hotel	March 25, 2026	<input type="checkbox"/>	
• Food Sampling /Permit	March 26, 2026	<input type="checkbox"/>	
• Show Guide Materials (logo & ads)	March 26, 2026	<input type="checkbox"/>	
• Vehicle Form	March 27, 2026	<input type="checkbox"/>	
• Electrical	April 3, 2026	<input type="checkbox"/>	
• Telecommunications	April 3, 2026	<input type="checkbox"/>	
• Booth Cleaning	April 6, 2026	<input type="checkbox"/>	
• Booth Install & Dismantle	April 6, 2026	<input type="checkbox"/>	
• Furniture / Show Decorator	April 6, 2026	<input type="checkbox"/>	
• Audio Visual	April 10, 2026	<input type="checkbox"/>	
• Exhibitor Badges	April 17, 2026	<input type="checkbox"/>	
• Schedule your shipments to arrive on:	April 24, 2026	<input type="checkbox"/>	

Reminder

• Travel Arrangements Made			<input type="checkbox"/>
• Final Payment Due	February 24, 2026		<input type="checkbox"/>

The show is over Sunday at 4pm. Booths may not be torn down prior to this. Please schedule flights and pick-up accordingly.