

EXHIBITOR CHECK LIST

THE NATIONAL FRANCHISE SHOW

TORONTO

Please print a copy of this checklist to assist you in planning for the Show. If you require the following services, take advantage of **early booking discounts**, deadlines noted below. **Please check your exhibitor manual for details.**

	DEADLINE DATE	
• Hotel	August 18, 2026	☐
• Food Sampling /Permit	August 20, 2026	☐
• Show Guide Materials (logo & ads)	August 20, 2026	☐
• Telecommunications	August 20, 2026	☐
• Booth Install & Dismantle	August 25, 2026	☐
• Furniture / Show Decorator	August 25, 2026	☐
• Electrical	August 28, 2026	☐
• Audio Visual	September 7, 2026	☐
• Booth Cleaning	September 11, 2026	☐
• Exhibitor Badges	September 11, 2026	☐
• Schedule your shipments to arrive on:	September 18, 2026	☐

Reminder

• Travel Arrangements Made		☐
• Final Payment Due	July 21, 2026	☐

The show is over **Sunday at 5pm**. Booths may **not** be torn down prior to this.
Please schedule flights and pick-up accordingly.