

F. FOOD SAMPLING/DISTRIBUTION

The Halifax Convention Centre has exclusive rights to food and beverage services; therefore, food and beverage distribution/sampling is not permitted without prior authorization.

Should sampling be authorized, the sampling details must be provided by the event organizer to the Event Manager three (3) weeks in advance of the event for final approval. Exhibitors must provide their own equipment suitable for serving their products. The Halifax Convention Centre is unable to store any product samples or to provide sampling serving equipment or other items.

Exhibitors may only distribute products they manufacture, in quantities that are reasonable for the purpose of promoting the product (see below guidelines).

Sampling Guidelines

Serving Size: Servings must be in sample size portions. Maximum serving sizes include: 3 oz for beer, 2 oz for wine, ¼ oz for spirits and 1 oz for food.

Non-Competitive: The product is deemed by the Halifax Convention Centre to be a non-competitive product, both in content and pricing, to products offered by the Halifax Convention Centre Catering Services. Bottled water and soft drinks are deemed to be competitive.

Documentation: It is the responsibility of each client/exhibitor to comply with all local health and safety regulations and secure the appropriate permits and licenses. Your Event Manager can assist you in identifying what permits and licenses are required. If unauthorized food or beverage is brought into the Halifax Convention Centre and does not meet regulations and requirements as mandated by the Nova Scotia Alcohol and Gaming Division and/or the Department of Environment, we will ask that it be removed immediately from the exhibit or event space.

All documents/permits must be displayed during event hours. Please speak with your Event Manager for more information.

On-Site Cooking: See **section 10D** for details. Please contact your Event Manager should an exhibitor wish to prepare or cook during your event.

Food Preparations and Services: If an exhibitor requires their food items to be prepared or served by the Halifax Convention Centre Catering Services, a fee will be charged based on requirements. Please contact your Event Manager for details. Please note that only Halifax Convention Centre employees are authorized to prepare and cook within the kitchen spaces.

G. FOOD & BEVERAGE SPONSORSHIPS

Please check with your Event Manager prior to making any commitments to sponsors relating to food and beverage service.

H. FOOD DONATIONS

The Halifax Convention Centre is pleased to work with our customers to donate unconsumed food items that have not left our controlled kitchen environment, to a certified local food bank of their choice. Please speak with your Event Manager for more information.

I. PREFERRED BEVERAGE SUPPLIERS

Our preferred beverage suppliers are Pepsico and Labatt Breweries of Canada. Please contact your Event Manager should you require clarification on products offered and/or the policy regarding use of other beverage suppliers not listed.