

TEMPORARY EVENT CHECKLIST

Water, Plumbing and Waste

- ☐ Adequate water supply from an approved source provided
- ☐ Food-grade potable water hose/containers used to convey/transport water
- ☐ Access to a three-compartment sink, if not installed in unit, for washing and sanitizing utensils and equipment
- ☐ Sewage/wastewater disposed into approved sewerage system
- ☐ Covered garbage receptacle provided; garbage/trash removed timely

Hand Washing

- ☐ Handwashing facility provided (e.g., Igloo® cooler with on/off valve); Bucket/catch basin provided
- ☐ Soap and disposable towels provided

Physical Facilities

- ☐ Overhead protection for all food equipment, food preparation and storage areas, and warewashing areas
- ☐ Dustless flooring graded to drain (concrete, machine-laid asphalt, wood chips, grass, gravel, etc.)
- ☐ Overhead protection and walls (if needed) must protect from weather and windblown dust/debris
- ☐ Ability to protect unit against the entrance of flying insects/other vermin at 4–30 day events

Food Safety

- ☐ All food prepared onsite and/or obtained from an approved source (food prepared under the Cottage Food Law is not permitted; food may not be stored or prepared at a private residence)
- ☐ Employees experiencing symptoms of foodborne illness (vomiting, diarrhea, jaundice) not permitted to work
- ☐ Time/temperature control for safety (TSC) food held hot maintained at 135°F or hotter
- ☐ Cold TCS food maintained at 41°F or colder
- ☐ TCS food cooked and reheated for hot holding to the proper temperature
- ☐ TCS food cooled from 135°F to 70°F within 2 hours and 135°F to 41°F within a total of 6 hours
- ☐ TCS food cooled from ambient temperature to 41°F within 4 hours
- ☐ Thermometers in all hot and cold holding units
- ☐ Probe type thermometer available for operator's use to check food temperatures
- ☐ Ready-to-eat food protected against cross contamination from raw animal foods
- ☐ No bare hand contact with ready-to-eat food
- ☐ Displayed food protected against customer contamination (e.g., sneezeguard, packaging, etc.)
- ☐ Food stored at least 6 inches off floor/ground

General

- ☐ Adequate supply of spare utensils provided if three-compartment sink is remotely located
- ☐ Single-service items protected
- ☐ Sanitizer and test kit provided if chemical sanitization/wiping cloths utilized
- ☐ Portable fire extinguisher (if heat-producing or hot holding equipment present)
- ☐ Copy of current DBPR public foodservice license, if applicable (1–3 day events)
- ☐ Department of Agriculture and Consumer Services (DACS) food service permit, if applicable (1–3 day events)
- ☐ Original DACS permit letter and decal for MFDV, if applicable (1–30 day events)
- ☐ Cashier's check or money order for license fee (1-3 day event \$91; 4-30 day event \$105; annual \$456)
- ☐ Owner's Social Security number (required), federal tax identification number (FEIN), and sales tax number for license application