



# MATERIAL HANDLING ORDER FORM

**DISCOUNT PRICE DEADLINE DATE**  
*January 20, 2025*

Franchise Show - Dallas

February 1-2, 2025

Dallas Market Hall

<p><b><u>Advance Warehouse Shipping Address</u></b></p> <p>Phoenix Events 1061 Duncan Perry Rd, Unit 1-107, Arlington, TX 76011</p>	<p><b><u>Show Site Shipping Address</u></b></p> <p>Phoenix Events c/o Dallas Market Hall Main Hall 2200 N. Stemmons Freeway Dallas, TX 75207</p>
<p><b>It is best to ship all freight to the advance warehouse to ensure a timely arrival to your booth space. Freight may only arrive on show site on Friday, January 31, 2025. All freight must be labeled with exhibit name, booth number or show management for registration. Full material handling charges will apply.</b></p>	

	NUMBER OF PIECES	ESTIMATED WEIGHT	CARRIER(S)	TRACKING NUMBERS (PLEASE PROVIDE PRO #'S)	FEE PER SHIPMENT
SHIPMENT 1					
SHIPMENT 2					
SHIPMENT 3					

Shipment 1: Shipped from Address \_\_\_\_\_  
\_\_\_\_\_

Shipment 2: Shipped from Address \_\_\_\_\_  
\_\_\_\_\_

Shipment 3: Shipped from Address \_\_\_\_\_  
\_\_\_\_\_

TOTAL \$ \_\_\_\_\_

3.50% ADMINISTRATION FEE \$ \_\_\_\_\_

SUBTOTAL \$ \_\_\_\_\_

8.25% SALES TAX \$ \_\_\_\_\_

**TOTAL AMOUNT DUE \$ \_\_\_\_\_**

EXHIBITOR NAME \_\_\_\_\_ BOOTH NUMBER \_\_\_\_\_



# MATERIAL HANDLING LIMITS OF LIABILITY

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Phoenix Events. LIABILITY SHALL BE LIMITED TO THE PHYSICAL LOSS OR DAMAGE TO THE SPECIFIC ARTICLE THAT IS LOST OR DAMAGED AS DESCRIBED BELOW

## LIMITS OF Phoenix Events. LIABILITY AND RESPONSIBILITY

1. Phoenix Events. shall not be responsible for damage to crated materials, materials improperly packed, or concealed damage.
2. Phoenix Events. shall not be responsible for loss, theft or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.
3. Phoenix Events. shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bills of Lading covering outgoing shipments that are furnished to Phoenix Events. by exhibitors will be checked at time of actual pick up from booth and corrections made where disappearances occur.
4. Phoenix Events. shall not be liable to any extent, whatsoever, for any actual, potential, or assumed loss of profits or revenue, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
5. The consignment or delivery of a shipment to Phoenix Events. by an exhibitor, or by any shipper on behalf of an exhibitor, shall be construed as an acceptance by such exhibitor, and/or other shipper, of the terms and conditions set forth in this bulletin.
6. Phoenix Events. shall exercise ordinary diligence and care in receiving, handling, and storage of all shipments. Phoenix Events. shall not be responsible for loss or damage by fire, acts of god, or causes beyond its control. Phoenix Events. liability shall be limited to the physical loss or damage to the specific article that is lost or damaged. In any case, the liability of Phoenix Events. is limited to \$.30 per pound per article, with a maximum of \$50.00 per item and a maximum of \$1,000 per shipment. This applies while these goods are in the Phoenix Events. warehouse and in vehicles for delivery.
7. Claims for loss or damage that are not submitted to Phoenix Events. within 30 days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Phoenix Events. or its subcontractors more than one year after the accrual of the cause of action thereof.
8. Shipments received without receipts, freight bills, or specific unit counts on receipts or freight bills (i.e. one lot, 800 cub. ft., etc.) such as UPS or van lines, will be delivered to the exhibitor's booth without guarantee of piece count or condition. Phoenix Events. will assume no liability for such shipments.
9. Empty container labels will be available at the Phoenix Events. Service Desk. Affixing the labels is the sole responsibility of the exhibitor and/or representative. All previous labels should be completely removed. Phoenix Events. assumes no responsibility for errors in the aforementioned procedure, removal of containers with old empty labels and without Phoenix Events. labels, improper information on empty labels, or valuables stored in containers with empty labels.
10. Exhibitors should arrange for outgoing shipments during the show or immediately after its close. Phoenix Events. will assist in the preparation of Bills of Lading. Be sure your materials have been carefully crated or packed and properly tagged or marked.
11. In order to expedite removal of materials, Phoenix Events. shall have authority, without further clearance with exhibitor, to change designated outbound carriers.
12. Labor and services ordered on behalf of exhibitor by display builders or other parties must be authorized in a letter from exhibitor. Payment for all labor and services will be the sole responsibility of the exhibitor.
13. Freight handling charges, charges for loading freight shipments are the sole responsibility of the exhibitor to whom shipments have been consigned. Exhibitor may not assign this responsibility to suppliers or customers. The exhibitor agrees, in the event of a dispute with Phoenix Events., relative to any loss or damage to any of their materials or equipment, they will not withhold payment of any amount due Phoenix Events. for any other services provided by Phoenix Events. as an offset against the amount of the alleged loss or damage. Instead they agree to pay Phoenix Events. at the close of the show for all such charges and they further agree they shall pursue any claim they may have against Phoenix Events. independently as a completely separate transaction to be resolved on its own merits.
14. A service charge of 1 ½ percent per month on any unpaid balance will be made starting 15 days after date of invoice.
15. Where an exhibitor indicates a choice of carrier for pickup, it is the exhibitor's responsibility to arrange with such carrier for said pickup. If the carrier does not pick up within the time limited for the removal of exhibitor's materials, Phoenix Events. reserves the right to forward such material by the shipping method of our choice or to remove said material to our warehouse for disposition, at an additional charge to the exhibitor, in accordance with prevailing rates or services performed.
16. Materials left behind without orders placed at the Phoenix Events. service desk will be classified as abandoned. Phoenix Events. shall not be responsible for such materials. Phoenix Events. is not responsible for any delay of rush shipments. Phoenix Events. will expedite such rush shipments to the best of our ability and will not assume any financial responsibility for shipments that do not arrive at the designation at a dated time.
17. Exhibitors are urged to carry all-risk insurance covering exhibit materials against damage, loss and all other hazards from the time shipments are made prior to the show until shipments are received after the show. Adding "riders" to existing insurance, often at no additional cost, can generally do this. It is understood that Phoenix Events. is not an insurer and the exhibitor shall obtain any insurance and the amounts payable to Phoenix Events. here under are based on the value of the material handling service and the scope of Phoenix Events. liability as set forth above.