



DISPLAY LABOR ORDER FORM

DISCOUNT PRICE DEADLINE DATE

January 20, 2025

Franchise Show - Dallas

February 1-2, 2025

Dallas Market Hall

	<u>Discount</u>	<u>Standard</u>	
Straight Time	\$ 74.00	\$ 99.90	Monday through Friday: 8:00 am to 4:30 pm
Overtime	\$ 111.00	\$ 149.85	Monday through Friday: 4:30 pm to midnight and Saturday and Sunday: 8:00 am to 4:30 pm
Double Time	\$ 148.00	\$ 199.80	Monday through Sunday and National and Union Holidays: Midnight to 8:00 am

- Starting time can be guaranteed only when labor is requested at 8:00 am. All labor for 8:00 am start times will be dispatched to booth space. For all other times, please check in at the Phoenix Events service desk.
- One (1) hour minimum per person - thereafter, labor is charged in one-half (1/2) hour increments per person.
- Cancellations received less than 5 days before the first day of exhibitor scheduled move-in will be billed at 100%.
- **Labor services rates are per person, per hour, with a one (1) hour minimum.**

A. Phoenix Events Supervised - This option allows for exhibits to be installed prior to exhibitor's arrival. In order to reduce your at-show expenses and save time, supervision is provided by Phoenix Events Trained craftspeople perform the work through Phoenix Events and, where possible, on straight time. A 25% additional charge (\$50.00 minimum) will be added to the labor rates.

B. Exhibitor Supervised - All work is performed under the direction of the exhibitor. Exhibitor must meet the scheduled laborer at the Phoenix Events customer service desk.

<u>Labor for</u>	<u># of Laborers Re- quested</u>	<u>Date</u>	<u>Time</u>	<u>Estimated Time</u>	<u>Supervision Option (Circle A or B)</u>
Installation	_____	_____	_____	_____	A. Phoenix Events Supervised
Dismantle	_____	_____	_____	_____	A. Phoenix Events Supervised B. Exhibitor Supervised

TOTAL	\$	_____
SUPERVISION FEE	\$	_____
3.50% ADMINISTRATION FEE	\$	_____
SUBTOTAL	\$	_____
8.25% SALES TAX	\$	_____
TOTAL AMOUNT DUE	\$	_____

Please Provide the Following Information:

Is display booth being shipped to warehouse of show site? _____
 Shipment: # of crates: _____ # of cartons: _____ # of carpets/pads: _____
 Blueprints & Exhibit Instructions: Attached? _____ Shipped with Display? _____ In What Item? _____
 Show Site Contact Name _____ Cell Phone Number _____

EXHIBITOR NAME _____ BOOTH NUMBER _____