



6693 30th Street SE, Calgary, AB, T2C 1N6
Tel: (587) 324-4821
Email: ahobmaier@globalconvention.ca

ADVANCE DEADLINE:

September 15, 2026

ORDERING DEADLINE:

September 29, 2026

EVENT NAME	2026 Calgary Franchise Show	DATES	October 3-4, 2026
Exhibiting Company		Booth #	
Contact Name		Booth Size	
Phone #		Email	

EMERGENCY CONTACT NAME & CELL NUMBER:

IMPORTANT INFORMATION

- * **BOOTH DRAWINGS AND INSTRUCTIONS MUST ACCOMPANY THIS LABOUR REQUEST.**
- * Minimum 2 hour call out, per man, on labour and stand-by, thereafter charged in half hour increments.
- * Global supervised rate is 25% of total labor. *Please note that Display Company/Exhibitor supervisor must be a qualified supervisor with general knowledge of display and all its components.*
- * **Supervised labor must check in at service desk.**
- * Start time guaranteed only at start of working day.
- * Global supervised jobs will be completed at our discretion prior to show opening.

DISPLAY BOOTH INFORMATION

Type of System		System Size	
Special tools required for installation		Ladder(s)? ☐ Yes ☐ No	Size Quantity
Specify Details:			

POWER: ☐ Included in Booth Pkg ☐ Ordered by Exhibitor ☐ Ordered by Display House ☐ Not Applicable

CARPET: ☐ Hall Carpeted ☒ Included in Booth Pkg ☐ Ordered by ☐ With Display

FREIGHT - Installation: ☐ Global advance warehouse ☐ ***Direct to Show Site*** Carrier:

Expected number of pieces & weight:

FREIGHT - Dismantle ☐ Return to advance warehouse ☐ ***Direct from Show Site*** Carrier:

RATES:	ST	(Standard Time- 1)	8:00am - 4:30pm Monday to Friday	\$81.00 per hour
	OT	(Overtime- 1.5)	4:30pm - 8:00am Monday to Friday, All Day Saturday	\$121.50 per hour
	DT	(Double Time- 2)	All day Sunday & Holidays	\$162.00 per hour

ESTIMATED INSTALLATION REQUIREMENTS

Date Required, Day 1		Start Time		End Time	
Date Required, Day 2		Start Time		End Time	
ST	# Labourers x	# Hours x	\$ 81.00	=	\$
OT	# Labourers x	# Hours x	\$ 121.50	=	\$
DT	# Labourers x	# Hours x	\$ 162.00	=	\$
Global Supervised	☐	Add 25% for Global Supervision	\$		
Exhibitor/Display House Supervised	☐	ESTIMATED INSTALLATION	\$		
Supervisor Name & Cell #					

ESTIMATED DISMANTLE REQUIREMENTS

Date Required, Day 1		Start Time		End Time	
Date Required, Day 2		Start Time		End Time	
ST	# Labourers x	# Hours x	\$ 81.00	=	\$
OT	# Labourers x	# Hours x	\$ 121.50	=	\$
DT	# Labourers x	# Hours x	\$ 162.00	=	\$
Global Supervised	☐	Add 25% for Global Supervision	\$		
Exhibitor/Display House Supervised	☐	ESTIMATED DISMANTLE	\$		
Supervisor Name & Cell #					

SUMMARY

***** Please note: a valid credit card to be kept on file must be provided for all labour orders. *****

\$
Carry this total to Method of Payment form

Send completed form along with Method of Payment to ahobmaier@globalconvention.ca

Calgary_BMO-CS27 V03

Display Installation & Dismantle